

Pre-authorized payment plan application form



The Pre-Authorized Payment Plan is an easy way to make your BC Hydro payments—it eliminates cheque writing and postage costs. The quickest way to enroll is online by logging in to My Hydro at bchydro.com/myhydro. If you still prefer to mail us, or if someone else is paying your BC Hydro customer account, please use this form to enroll.

Your permission is all that is required for BC Hydro to have your bank or financial institution withdraw the amount of your BC Hydro bill. Please note that any outstanding balance on your account will be withdrawn as your first pre-authorized payment as soon as the plan is established on your account. To take advantage of the Pre-Authorized Payment Plan, simply complete the authorization form below. Mail or email the form using the addresses below, along with a cheque marked “VOID”.

If you would like to change the day of the month (indicated on the authorization form) on or after which your bank account will be debited, please call us after you have returned the authorization form.

You can call a Customer Service representative Monday to Friday, from 7 a.m. to 8 p.m. and Saturday from 9 a.m. to 5 p.m. Pacific Time, at 1 800 BCHYDRO (1 800 224 9376).

Please complete form and have Bank Account Holder(s) provide authorization in the box section.

For business customers, the name on the bank account must match the name on the BC Hydro account for the application to be accepted.

Authorization form for pre-authorized payments



(A) BC HYDRO CUSTOMER ACCOUNT NAME	BC HYDRO CUSTOMER ACCOUNT NUMBER
MAILING ADDRESS	FOR SERVICE AT
(B) <input type="checkbox"/> BANK ACCOUNT HOLDER(S) NAME(S) SAME AS (A) ABOVE <input type="checkbox"/> BANK ACCOUNT HOLDER(S) NAME(S) IS DIFFERENT THAN (A) ABOVE - PLEASE PRINT BANK ACCOUNT HOLDER NAME(S) BELOW	

Void cheque attached—name(s) on cheque must match bank account holder(s) name(s) as indicated in B. If a void cheque is not available please provide a letter from your financial institution.

I/we _____ hereby authorize _____ <small>(Bank Account Holder(s) Name(s))</small> <small>(Financial Institution and Branch Address)</small>		
to debit my/our bank account (“Account”) as provided on or after the ___ of each month for all payments to the BC Hydro customer account number indicated above.		
I/we hereby waive any requirement for pre-notification of changes in the amounts and/or payment dates of Pre-Authorized Debits drawn against my/our Account at my/our Financial Institution in accordance with this authorization. I/we agree to the terms and conditions on the reverse of this authorization.		
Date	Signature	Signature

For a joint bank account, all bank account holders must sign if more than one signature is required on cheques issued against the joint bank account. Please read Terms and Conditions on the next page.

Mail this form, with a sample cheque marked “Void”, to: BC Hydro, Customer Payments, 6911 Southpoint Drive, Burnaby, B.C. V3N 4X8. Or you may scan and email this form and sample “Void” cheque to scan@bchydro.com.

Customer account Pre–Authorized Debit (“PAD”) authorization

TERMS & CONDITIONS

1. In this Authorization “we”, “us” and “our” refer to the bank account holder(s)/Payor(s) indicated on the reverse hereof.
2. This Authorization is provided for the benefit of BC Hydro and our Financial Institution and is provided in consideration of our Financial Institution agreeing to process debits against our bank account (“Account”) in accordance with the Rules of the Canadian Payments Association. We agree that any direction we may provide to draw a PAD, and any PAD drawn in accordance with this Authorization, shall be binding on us as if signed by us.
3. We acknowledge that the amounts to be drawn against our Account may vary in accordance with variations in the amounts billed by BC Hydro, and that in the case of equal payment plans may include periodic and/or annual adjustments, and we authorize BC Hydro and our Financial Institution to process PADs against our Account and to draw all such amounts without any pre–notice to us or any other consent by us.
4. We acknowledge that, while BC Hydro will normally draw PADs against our Account 4 days after it renders its account billing, the dates on which BC Hydro will draw PADs against our Account may vary from time to time in accordance with BC Hydro’s normal billing and processing procedures, and we authorize BC Hydro to draw PADs and our Financial Institution to process such PADs on different dates or days of the month from time to time without any pre–notice to us or any other consent by us. Further, in the event that any PAD is not honoured, due to non–sufficient funds (“NSF”) or other reasons other than our revocation of this Authorization or non–compliance of the PAD with this Authorization, we authorize BC Hydro to re–submit the PAD within 30 days of the date of dishonour and our Financial Institution to process such PAD without any pre–notice to us or any other consent by us.
5. We certify that all information provided with respect to our Account is accurate and we agree to inform BC Hydro, in writing, of any change in the Account information provided in this Authorization prior to the next BC Hydro billing date. In the event of any such change, this Authorization shall continue in respect of any new Account and Financial Institution to the same extent as if they had been shown on the signed form. We guarantee that the signatories to any written notice of change we provide to BC Hydro will be all such persons as would be required to sign any cheque drawn on or withdrawal made from the new Account.
6. We agree that our Financial Institution is not required to verify that any PAD has been drawn in accordance with this Authorization, including the amount, frequency and fulfillment of any purpose to which the PAD relates. We agree that delivery of this Authorization to BC Hydro constitutes delivery by us to our Financial Institution, and that BC Hydro may deliver a copy of this Authorization to BC Hydro’s financial institution for the purpose of processing PADs, and we consent to the disclosure of any information contained in this Authorization to such financial institution.
7. We may revoke this Authorization at any time either orally or by delivering written notice of revocation to BC Hydro. This Authorization applies only to the method of payment, and we agree that revocation of this Authorization does not terminate or vary in any way any contract or the terms of service under which utilities or other services are provided to us by BC Hydro.
8. We may dispute a PAD drawn on our Account where: (i) the PAD was not drawn in accordance with this Authorization, or (ii) this Authorization was revoked by us. In order to obtain reimbursement by our Financial Institution for a disputed PAD, we must sign the required form of declaration and deliver it to our Financial Institution in accordance with Rule H1 of the Canadian Payments Association. In the case of “personal” PADs as defined in Rule H1, which includes PADs for residential accounts, the specified period is 90 calendar days after the date on which the disputed PAD was drawn on our Account, and in the case of “business” PADs as defined in Rule H1, which includes PADs for commercial and industrial accounts, the specified period is 10 business days after the date on which the disputed PAD was drawn on our Account. We acknowledge that if notice is not given in accordance with Rule H1 within these specified periods, any dispute regarding a PAD must be resolved solely with BC Hydro and that our Financial Institution will have no liability to us with respect to any such PAD.
9. We take responsibility for the accuracy of information provided to BC Hydro. BC Hydro will not be responsible for or liable to us or any third party for any errors, delay, damage, loss, liability, inconvenience or claim whatsoever related to information provided by us to BC Hydro. In the event of an error, BC Hydro reserves the right to take appropriate action to remedy the situation.
10. We understand and accept the foregoing terms and conditions, and agree to participate in a PAD arrangement in accordance with this Authorization.
11. We warrant and guarantee that, if the Account shown on the reverse is a joint account, all persons who would be required to sign jointly in order to draw a cheque on the Account or make a withdrawal from the Account have signed this Authorization.
12. We agree to comply with the Rules of the Canadian Payments Association now or hereafter in effect in relation to PAD authorizations and the drawing and processing of PADs, and agree to sign any further documentation that may be required pursuant to such rules.

I/we agree to participate in BC Hydro’s Pre–Authorized Payment Plan and authorize BC Hydro to collect payment of monthly, bi–monthly, or other periodic billings for utilities and other services supplied by BC Hydro, by means of Pre–Authorized Debits (“PADs”) drawn against my/our account at the financial institution shown on the Authorization form. This Authorization shall apply to any other account and financial institution of which I/we give written notice to BC Hydro in accordance with this Authorization. **I/We hereby waive any requirement for pre–notification of changes in the amounts and/or payment dates of PADs drawn against my/our Account at my/our Financial Institution in accordance with this Authorization.**